

*Controlled Document – refer to Intranet for latest version*

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## Purpose

To provide a set of principles under which the Chief Executive can use his/her delegated authority to set fees for the Institution.

## Scope

This policy covers the setting of fees across the whole Institution.

## Responsibility

The Chief Executive and members of the Executive Team are responsible for implementing this policy.

## Policy Statements

1. Cost increases generated by economic activity should be passed on;
2. Any shortfall in government funding vis-à-vis cost increases due to general economic activity should be funded by student fees;
3. Course fees should be set using market principles;
4. It is desirable that the same programmes on different campuses have the same fee;
5. Cross subsidisation of programmes is an operational and economic reality;
6. Courses with significant material or capital costs should, to the extent possible, reflect these costs. (Note: the costs of running a programme do not necessarily indicate the level of fee charged as market considerations also need to be taken into account);
7. Fee increases should be weighed against an assessed impact on demand;
8. The process of fee-setting must include consultation with UCOLSA;
9. Given the Government's under-funding of the institution, any stated preference or guidelines should not be overly influential in setting of fees;
10. In setting fees, the time period since the last fee adjustment should be acknowledged.

## Relevant Legislation

Government funding documentation